



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Sara L. Hensley

SUBJECT: FACILITY RE-USE WORKPLAN

DATE: 11-01-05

Approved

Date

INFORMATION

At the October Building Strong Neighborhoods Committee meeting, it was requested that staff provide a matrix of individuals selected to serve on the Facility Re-Use Community Advisory Task Force. The purpose of this memorandum is to provide that information as well as an update on the timeline for implementation.

BACKGROUND

In accordance with the August 1, 2005 Information Memo to Council, the Department of Parks, Recreation and Neighborhood Services established a Facility Re-Use Community Advisory Task Force. This group is comprised of representatives from a broad cross-section of the community: schools, faith-based organizations, business, neighborhoods (both SNI and non-SNI), labor, San José State and City Commissions (Library, Seniors, Youth, Disability and Parks & Recreation). A matrix of the individuals who have been selected to represent their organizations is enclosed as Attachment A. Please note that in many instances, the organizations have chosen to designate alternates in order to ensure continuity of participation and representation.

The first meeting of the Facility Re-Use Community Advisory Task Force was held on Monday, October 17. While the meeting was very productive, it was clear that additional meetings are needed prior to convening the larger, regional meetings to ensure meaningful participation of the Facility Re-Use Community Advisory Task Force.

Consequently, the regional meetings originally proposed for November will be deferred until January after the holiday season. In the interim, three meetings will be held with the Task Force. The first will be an overview and discussion of the proposed powerpoint for the regional meetings, the second will focus on the facility assessment, and the third with a focus on the template for the Request for Proposals. These meetings will be held on November 7, 21 and December 5 respectively.

HONORABLE MAYOR AND CITY COUNCIL

1/12/2006

Subject: Facility Re-Use

Page 2

Staff will also be working with Council offices to identify availability in January for the regional meetings. At the request of the Facility Re-Use Community Advisory Task Force, these meetings will be scheduled out in the neighborhoods rather than at City Hall.

While the added Task Force meetings will extend the original timeline by approximately 45 days, we believe that the additional time will be an investment in a more inclusive and productive process.

SARA L. HENSLEY
Director of Parks, Recreation and
Neighborhood Services

Attachment A - Roster